



ATOMIC ENERGY EDUCATION SOCIETY
(An Autonomous Body under Department of Atomic Energy, Govt. of India)
Western Sector, Anushaktinagar, Mumbai – 400094

ONLY FOR DAE WARDS

Admission circular for Pre-preparatory & Preparatory classes
for the Academic Session 2015-2016

The guidelines for admission to classes from Pre-Preparatory to Preparatory for the Academic Session 2015-2016 in the Atomic Energy Central Schools are as follows:

1. Eligibility

- (i) Children of employees of the Constituent Units, Projects, Aided Institutes, Public Sector undertaking under full control of Department of Atomic Energy (DAE) are eligible for admission in Atomic Energy Central Schools.
- (ii) The admission to the wards of CISF employees working in DAE units would be considered at par with DAE wards as long as the CISF employee continues to work in DAE units. This concession ceases once CISF employee leaves DAE or its Constituent Units.
- (iii) Children of DAE employees who have superannuated or have expired while in service or who have become invalidated while in service.

2. Age

The **eligible minimum age** for admission is as follows:

- (i) Pre- Preparatory class: 3 Years as on 31.03.2015 i.e. born on or before 31st March, 2012
- (ii) Preparatory class: 4 Years as on 31.03.2015 i.e. born on or before 31st March, 2011

3. Admission Form

Admission Form can be downloaded from AEES website. The duly filled form along with a fee of Rs. 25/- should be submitted to the AEC School in which the admission is being sought.

OR

Admission Form can also be procured from the office of AEC School in which admission is sought by paying a Fee of Rs. 25/-.

4. Document to be submitted

1. Original Birth Certificate alongwith an attested copy is to be submitted at the time of admission in Pre-preparatory or Preparatory class.
2. Quarter allotment order/Sharing permission order from the Department of the parent/guardian.
3. A copy of employment certificate of the parent from the concerned unit of DAE or attested copy of latest salary slip or copy of valid Identity Card alongwith original Identity Card for verification.
4. A copy of the caste certificate.
5. Certificate from the administrative head of the unit of DAE certifying correctness of address if not residing in DAE quarters.
6. A copy of the CHSS card in the name of the child.

5. Admission Schedule

The Admission schedule is given as below:

Sr. No.	Schedule	Date	Time
01	Distribution of Admission Form	12-01-2015 to 17-01-2015	9 am to 11 am
02	Submission of the duly filled in Admission forms with all supporting documents	19-01-2015 to 24-01-2015	9 am to 11 am
03	Display of the list of students found eligible and qualified for admission	07-02-2015	2.00 pm
04	Grant of admission and collection of fees	09-02-2015 to 13-02-2015	9 am to 11 am

Note: (i) No change in schedule is allowed without prior approval of the Central office, AEES, and (ii) Distribution of Application/Admission Forms, their submission, display of lists, final admission etc. shall be done at the respective AEC School as the case may be, where admission is sought, or the co-ordinating school assigned for the purpose locally.

6. Fee

Fees will be charged for all the twelve months of an academic session at the time of admission. However, fee can be paid in two instalments i.e. in April and October of the academic session.

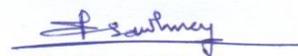
The Fee Structure is as follows:

- (i) Tuition Fee : Rs 800/- per month
- (ii) PUVVN Fee: Rs 350/- per month

Note: All girl students and students belonging to SC/ST categories of DAE are exempted from paying Tuition fees. However, the said exemptions will not be available to the children (all categories) of serving employees to whom the facility of Reimbursement of Children Education Allowance from their Units is available.

Note:

- (i) Information, if found wrong at any stage, will lead to the cancellation of the admission.
- (ii) It may be noted that formal admissions to AEC Schools is from Class-I. Therefore, all the children admitted to pre-prep or prep classes have to seek fresh admission to Class-I.
- (iii) Please visit www.aees.gov.in for general information about AEES. This information sheet with application form can also be viewed from the website.


(Head, Academic Unit)

To

Heads of AEC Schools/ Junior Colleges

Copy to:

1. Chairman, AEES, Mumbai
2. Secretary, AEES, Mumbai
3. Chairmen, LMC, AECS/JC
4. Head, Personnel Division, BARC (10 copies for Notice Boards, with a request to give wide publicity)
5. Registrar, TIFR, Mumbai 400 005
6. CAO, HWB Office, VS Bhavan, Anushaktinagar, Mumbai 400 094
7. CAO, DCS &EM, VS Bhavan, Anushaktinagar, Mumbai 400094
8. C.A & A.O. TMC, Parel, Mumbai 400 012
9. CAO, AEES, Mumbai
10. Under Secretary, Administration, Department of Atomic Energy, Mumbai -400 001
11. Manager, Personnel, NPCIL, VS Bhavan, Anushaktinagar, Mumbai 94
12. Manager, Personnel, NPCIL, Cuffe Parade, Mumbai 400 005
13. Manager, Personnel, NPCIL, CBD Belapur
14. AO-III, AEES, Mumbai
15. Administrative Officer, DPS, VS Bhavan, Anushaktinagar, Mumbai 400094
16. Administrative Officer, HBCSE, Anushaktinagar, Mumbai
17. Administrative Officer, BRIT, Anushaktinagar, or Vashi (new Mumbai)
18. Administrative Officer, AERB, Anushaktinagar, Mumbai 400 094
19. Principal & Head, Academic Unit, AEES, Mumbai
20. Accounts Officer, AEES, Mumbai
21. Admn. Officer-II, AEES, Mumbai
22. Asstt Admn Officer, AEES (E/PF & Salary/Bills) Central Office, Mumbai
23. Officer-in-charge, P&C Section, Central Office, Mumbai
24. Officer-in-charge, Purchase Cell & Gen. Administration, Central Office, Mumbai
25. Data Management Cell, AEES
26. File 99
27. Master File